

FAREHAM

BOROUGH COUNCIL

AGENDA SCRUTINY BOARD

Date: Thursday, 22 March 2018

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors F Birkett
Mrs P M Bryant
S Cunningham
M J Ford, JP
Mrs C L A Hockley
A Mandry
Ms S Pankhurst

Deputies: B Bayford
Mrs M Brady
Mrs L E Clubley
N J Walker
Mrs T L Ellis
L Keeble



1. Apologies for Absence

2. Minutes (Pages 5 - 10)

To confirm as a correct record the minutes of the Scrutiny Board meeting held on 11 January 2018.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Presentation by, and Questioning of the Executive Member for Streetscene

To receive a presentation by the Executive Member for Streetscene on the progress made and changes to the portfolio over the past year.

7. Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 (Pages 11 - 52)

To consider a report by the Director of Finance and Resources which invites members to give a final review of the Board's work programme for 2017/18 and draft work programme for 2018/19.

8. Receive Minutes of Meetings of Policy Development and Review Panels

To receive the minutes of the Policy Development and Review Panels held since 1st January 2018.

(1) Minutes of meeting Tuesday, 9 January 2018 of Planning and Development Policy Development and Review Panel (Pages 53 - 56)

(2) Minutes of meeting Tuesday, 16 January 2018 of Health and Public Protection Policy Development and Review Panel (Pages 57 - 60)

(3) Minutes of meeting Tuesday, 6 March 2018 of Health and Public Protection Policy Development and Review Panel (Pages 61 - 66)

(4) Minutes of meeting Wednesday, 17 January 2018 of Leisure and Community Policy Development and Review Panel (Pages 67 - 72)

(5) Minutes of meeting Thursday, 18 January 2018 of Housing Policy Development and Review Panel (Pages 73 - 76)

(6) **Minutes of meeting Thursday, 8 March 2018 of Housing Policy Development and Review Panel** (Pages 77 - 80)

(7) **Minutes of meeting Thursday, 25 January 2018 of Streetscene Policy Development and Review Panel** (Pages 81 - 84)

9. Executive Business (Pages 85 - 102)

If requested by a member, to consider any item of business dealt with by the Executive, since the last meeting of the Board. The relevant Executive meetings are 4 December 2017, 8 January 2018, 5 February 2018 and 20 February 2018. (This will also include any decisions taken by individual Executive members during the same time period.)



P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
14 March 2018

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FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 11 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors: F Birkett, Mrs P M Bryant, S Cunningham, M J Ford, JP,
Mrs C L A Hockley and A Mandry

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Ms S Pankhurst.

2. MINUTES

RESOLVED that the minutes of the Scrutiny Board meeting held on 23 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRELIMINARY REVIEW OF THE WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18 and gave initial consideration to the work programme for 2018/19.

The Director of Finance and Resources asked members if they had any items that they wished to be considered for the 2018/19 work programme. The following suggestions were made:

Presentation from Vivid (formerly First Wessex) Housing Association
Presentation from Youth Services

Councillor Cunningham also enquired as whether a date had been set for the presentation from Hampshire Fire and Rescue Service. The Director of Finance and Resources informed the Board that discussions were still taking place as to a suitable date and that until a date had been confirmed the item would remain on the work programme as an unallocated item.

RESOLVED that the Board:-

- (a) reviewed the current work programme for 2017/18;
- (b) considered the work programme for 2018/19; and
- (c) considered the external reviews they wish to carry out in 2018/19.

7. MEDIUM TERM FINANCE STRATEGY, CAPITAL PROGRAMME, REVENUE BUDGET AND COUNCIL TAX 2018/19

The Board considered a report by the Director of Finance and Resources on the Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19.

RESOLVED that the Scrutiny Board recommend the Executive note the Board's endorsement of the Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19, at its meeting on 5 February 2018.

8. HOUSING REVENUE ACCOUNT BUDGET AND CAPITAL PLANS 2018/19

The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2018/19.

(Councillor Martin joined the meeting at the start of this item)

Members were circulated a tabled item which provided some minor amendments to the draft Executive report, these changes will be reflected in the report to the Executive on 5 February 2018.

RESOLVED that the Board recommends the Executive note the Board's endorsement of the Housing Revenue Account Budget and Capital Plans 2018/19, at its meeting on 5 February 2018.

9. MEMBERS' ALLOWANCES SCHEME REVIEW

The Board considered a report by the Head of Democratic Services on a review of the Members' Allowances Scheme Review following the Independent Remuneration Panel on 9 November 2017.

The Board received a tabled item (which can be found at Appendix A to these minutes) giving examples of the financial implications if changes to the Scheme of Members' Allowances would look if the recommendations from the Independent Remuneration Panel were to be endorsed.

Members debated this item at length and raised a number of points following the recommendations of the Independent Remuneration Panel, these included:

- The points awarded for the role of Mayor, members felt that this should be higher due to the high cost involved to undertake this role, which could deter some members of putting themselves forward for this position.
- Not having the members allowance scheme index linked with Officers' pay as members allowances are not salaries and should not be treated the same way.
- Not to accept the 2% increase, particularly in light of the current financial constraints faced by the Council.

Councillor Cunningham addressed the Board on the proposal to change to the Opposition Leader's Allowance, and stated that he did not think that this was appropriate, he asked that it be considered by the Executive when making their decision.

RESOLVED that the Board recommends to the Executive that the following points of recommendations from the Independent Remuneration Panel be considered:-

- (a) point 6.3 – not to index link the scheme for Members' Allowances to that applicable to staff, with the exception of the Designated Independent Person whom members feel should be considered as a member of staff;
- (b) point 6.3 – not to accept the proposed 2% increase in the Basic Allowance and the Special Responsibility Allowance;
- (c) point 6.4 – to consider a bigger point increase for the Mayor's allowance; and
- (d) point 6.6 – to consider whether the change to the Opposition Leaders Allowance is appropriate.

10. RECEIVE MINUTES OF MEETINGS OF POLICY DEVELOPMENT AND REVIEW PANELS

The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 November 2017.

(1) Minutes of meeting Tuesday, 14 November 2017 of Health and Public Protection Policy Development and Review Panel

The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting on 14 November 2017.

It was AGREED that the minutes be received.

(2) Minutes of meeting Thursday, 16 November 2017 of Housing Policy Development and Review Panel

The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 16 November 2017.

It was AGREED the minutes be received.

11. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wish to consider any other item of business dealt with by the Executive since the last meeting of the Board.

There were no other items of Executive Business considered.

(The meeting started at 6.00 pm
and ended at 6.44 pm).

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **22 March 2018**

Report of: **Director of Finance and Resources**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT
WORK PROGRAMME 2018/19**

SUMMARY

At its meeting on 11 January 2018, the Board received a report which gave preliminary information to assist the end of year review of the work programme of the Board. Members also received the first draft of the proposed work programme for 2018/19.

RECOMMENDATION

Members are now invited to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2017/18;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2017/18;
- (c) agree a provisional work programme of the Board for 2018/19; and
- (d) submit the provisional work programme of the Board for 2018/19 to the Council.

INTRODUCTION

1. At the meeting of the Board in January, members received some preliminary information to assist in the end of year review of the work programme of the Board. This is the last cycle of meetings for this year and the Board is invited to finalise its review of this year's work and consider the draft programme for 2018/19.

THE BOARD'S TERMS OF REFERENCE

2. Under its terms of reference, the Scrutiny Board is responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions;
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and Individual Executive Members) or key decisions made by officers in exercise of their delegated powers;
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions;
 - reviewing and/or scrutinising any matter affecting the strategic plans and financial affairs of the Council; and
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area or referring such scrutiny to the relevant Review Panel.

SCRUTINY BOARD WORK PROGRAMME – CURRENT YEAR 2017/18

3. Appendix A contains details of the current year's work programme, for reviewing by the Board. As this is the last meeting of the municipal year, the outcomes of items on this meeting's agenda are obviously not referred to in the schedule.
4. The Board is reminded that there has been Two call-in's this year, relating to decisions made by the Executive regarding the Pest Control Service on 28 July 2017, and the Draft Local Plan on 23 October 2017, the decisions made by the Executive in both instances were accepted.
5. As the call-in procedure is operating satisfactorily, there is no reason to suggest that the arrangements should be amended and it is recommended that the Council be advised accordingly.

SCRUTINY BOARD WORK PROGRAMME – NEXT YEAR 2018/19

6. Appendix B sets out a preliminary draft work programme, details of the general business of the Board, which it is known, at this stage, will arise during the course of the coming year. As the Council has decided on the dates for meetings, these have been included in the schedule. It is for members to decide whether they are in agreement with the scheduling of these general matters, having taken account of any other proposed items put forward by the Board.
7. It is also for the Board to consider whether any review of items under the Council's policy framework would be included in the 2017/18 programme. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.

8. In connection with next year's work programme, members will recall that in January they considered a list of external agencies operating in the Borough and decided that members of the Board e-mail the Chairman any suggested external reviews that it might wish to carry out during 2018/19, for consideration at its meeting in March 2018.

RISK ASSESSMENT

9. There are no significant risk considerations in relation to this report.

CONCLUSION

10. Members are now invited to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2017/18;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2017/18;
- (c) agree a provisional work programme of the Board for 2018/19; and
- (d) submit the provisional work programme of the Board for 2018/19 to the Council.

APPENDICES:

Appendix A – Current Work Programme 2017/18

Appendix B – Outcomes 2017/18

Appendix C – Draft Work Programme 2018/19

Appendix D – Policy Framework

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andy Wannell. (Ext 4620)

SCRUTINY BOARD – CURRENT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
18 May 2017	Review of Work Programme 2017/18 Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire Receive Minutes of Meetings of Policy Development and Review Panels
29 June 2017	Review of the Work Programme 2017/18 Presentation by, and Questioning on Two Saints Receive Minutes of Meetings of Policy Development and Review Panels
14 September 2017	Review of the Work Programme 2017/18 Presentation by, and Questioning of, the Executive Member for Health and Public Protection Receive Minutes of Meetings of Policy Development and Review Panels
23 November 2017	Review of the Work Programme 2017/18 Presentation by, and Questioning of, the Executive Member for Policy and Resources Review of the Corporate Strategy and Corporate Priorities Receive Minutes of Meetings of Policy Development and Review Panels
11 January 2018	Preliminary Overall Review of Work Programme 2017/18 and Draft 2018/19 Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 Housing Revenue Account Budget and Capital Plans 2018/19 Members' Allowances Scheme Review Receive Minutes of Meetings of Policy Development and Review Panels
22 March 2018	Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Presentation by, and Questioning of the Executive Member for

	Streetscene Receive Minutes of Meetings of Policy Development and Review Panels
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Items to be assigned:

- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)

SCRUTINY BOARD WORK PROGRAMME 2016/17 - OUTCOMES**APPENDIX B**

Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
18 May 2017	Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire	Presentation	<p>The Chairman announced that this item would be moved up the agenda ahead of the item on the Board's work programme.</p> <p>The Board welcomed Chief Inspector Sharon Woolrich to the meeting who gave a verbal presentation on the recent review of the performance of Hampshire Police.</p> <p>She informed the Board that the results of the inspection undertaken by HMIC (Her Majesty's Inspectorate of Constabulary) were published on 1 March 2017, and had attracted some negative press.</p> <p>The (PEEL) inspection focused on three key areas; Police Effectiveness; Efficiency; Legitimacy.</p> <p>Hampshire received a good grade in the efficiency inspection, which focused on the forces ability to meet in the financial challenges of an ever decreasing budget, whilst continuing to ensure that the public is kept safe and crime is reduced.</p>		

			<p>The inspection into the effectiveness of the force highlighted 4 areas of concern. These were, the handling of domestic abuse cases via telephone, the outcomes to domestic abuse, outcome 16, and the force's usage of outcomes in general.</p> <p>At the time of the inspection the arrest rate for domestic abuse cases was 25%, however by the time the results of the inspection were published this figure had increased to 40% and currently it stands at 46%. Chief Inspector Woolrich advised that part of the cause of the previous decrease in performance was explained by the restructuring of the force that took place due to the efficiency savings that needed to be made due to the reduced government funding. Now that the restructure is in place, attention has been refocused on those areas needing attention.</p> <p>In regards to the concern over the telephone resolutions of domestic abuse cases, the Board were informed that this only concerned minor cases such as a minor argument, and not more severe cases. The Board were given examples of minor incidents that had occurred where a telephone resolution had been used. Following guidance from the HMIC every report</p>		
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			<p>incident of domestic abuse, regardless of the severity, is now deployed to.</p> <p>Another issue highlighted was the reporting of the outcomes of cases. Officers have now been provided with training on this and the reporting of these outcomes is now more efficient, with more details being provided such as arrest, caution, fixed penalty notices. The inspection highlighted that there was a need for training throughout the force for a better understanding of all of the outcomes, and how they can be used.</p> <p>She concluded by informing the Board that overall the inspection was extremely positive for Hampshire Police, and whilst a few areas had been identified for improvement, these are already being implemented.</p> <p>At the invitation of the Chairman, Councillor Cartwright, Executive Member for Health and Public Protection, addressed the Board on this item.</p> <p>Chief Inspector Woolrich was thanked for her extremely informative presentation.</p>	Completed	Richard Jolley
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	Review of Work Programme 2017/18		<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Member's attention was drawn to paragraph 3 of the report which highlighted the changes to the work programme since the last meeting of the Board.</p> <p>Members were given the opportunity to put forward suggestions for any additional items they would like to include onto the work programme. Councillor Ford requested that an item on an update to the progress made to Vanguard and the future projects that will be coming forward, be included onto the work programme.</p> <p>It was AGREED that the Board, subject to the inclusion of the item on Vanguard Update, note the work programme for 2017/18.</p>	Completed	Andrew Wannell
	Receive Minutes of Meetings of Policy Development and Review Panel	Review	<p>The Board were asked to receive the minutes of the Policy Development and Review Panels held since 1 March 2017.</p> <p>(1) Minutes of meeting, Tuesday, 7 March 2017 of Public Protection Policy Development and Review Panel</p>		

			<p>Fareham.</p> <p>The Verbal presentation given to the Board included:</p> <ul style="list-style-type: none"> • An update of services in Fareham and Gosport • A summary of the role of two Saints and its contractual arrangements • Joint working with other agencies to tackle rough sleeping • Outlined accommodation at 101 Gosport Road, Acton Lodge, outreach and community support • Support programmes, expectations on service users and how success is measured • Drugs and alcohol policy • An overview of the homelessness situation in Fareham • Challenges experienced • Additional services that could be offered if additional funding were available • Two Saints and Fareham Borough Council's existing close working relationship and how this could be improved to deliver better services for the homeless <p>It was AGREED that James McDermott and Georgina Shane were thanked for their informative presentation.</p>	Completed	Paul Doran
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	Review of the Work Programme 2017/18		<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Members were asked to note the renaming of the presentation scheduled for the 23 November 2017 meeting, which reflects the new Executive portfolio title.</p> <p>Members were also asked to note that the previously unallocated item titled 'Review of the Corporate Strategy and Corporate Priorities has been allocated to the November meeting.</p> <p>In regards the unallocated item titled 'Vanguard Update', members agreed that this would be allocated to either the January 2018 or March 2018 meeting.</p> <p>The Board AGREED that:</p> <p>(a) the presentation scheduled for the 23 November 2017 meeting</p>		Andy

			<p>which has been renamed to reflect the new Executive Portfolio title, be noted;</p> <p>(b) the previously unallocated item titled 'Review of the Corporate Strategy and Corporate Priorities' be assigned to the 23 November 2017 meeting; and</p> <p>(c) the unallocated item titled 'Vanguard Update', will be assigned to either the January 2018 or March 2018 meeting.</p>	Completed	Wannell
	Receive Minutes of Meetings of Policy Development and Review Panels		<p>The Board was asked to receive the minutes of the Policy Development and Review panels held since 1 May 2017.</p> <p>(1) Minutes of meeting Tuesday, 16 May 2017 of Planning and Development Policy Development and Review Panel</p> <p>The Vice-Chairman of the Planning and Development Policy Development and Review Panel, Councillor N J Walker, was invited to present the minutes of the meeting held on 16 May 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Thursday, 25 May 2017 of Housing Policy Development and Review Panel</p>	Completed	Richard Jolley

			<p>on 14 June 2017.</p> <p>It was AGREED the minutes be received.</p>	Completed	Paul Doran
28 July 2017	Call-In of Executive Decision No. 1926 Pest Control Services	Scrutiny	<p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Pest Control Services. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being contrary to the Council's budget. Paragraphs 10-17 of the report provided comments on this from the Director of Finance and Resources (Section 151 Officer).</p> <p>At the invitation of the Chairman, Councillors R H Price, JP, and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in.</p> <p>At the invitation of the Chairman, The Executive Member for Health and Public Protection, Councillor T M Cartwright, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its</p>		

			<p>recommendation to the Executive. The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Cartwright left the room and was not present for the remainder of the meeting.</p> <p>The Head of the Environmental Health answered questions put to him by the Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <ul style="list-style-type: none">(a) to accept the decision made by the Executive, in which case the decision can be implemented; or(b) to request that the Executive reconsiders the decision, giving reasons for such a request. <p>A motion was proposed and seconded to accept the decisions made by the Executive and to allow the decision to be implemented which when being put to the vote was declared CARRIED. (7 members voting in favour; 1 against).</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the</p>		
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			<p>Executive and to allow the decision to be implemented to:</p> <p>(a) introduce charging for rodent treatments but keep it free of charge for those on the lowest incomes;</p> <p>(b) introduce a £30 fee to survey and quote for flea and bed bug treatments; and</p> <p>(c) give delegated authority to the Head of Environmental Health to waive any changes in appropriate cases.</p>	Executive Decision implemented	Richard Jolley
14 September 2017	Presentation by, and Question of, The Executive Member for Health and Public Protection	Review	<p>The Board received a presentation by the Executive Member for Health and Public Protection on progress and changes made to the portfolio over the past year.</p> <p>The presentation highlighted the two most significant changes to the portfolio, which were the transfer of responsibility of Traffic Regulation Orders to Hampshire County Council and the transfer of Health from the Housing portfolio to the Public Protection portfolio.</p> <p>The presentation gave details of the areas of responsibility within the portfolio and these included:</p> <ul style="list-style-type: none"> • Environmental Health – which includes: 		

			<ul style="list-style-type: none"> ○ Air Quality ○ Contaminated Land ○ Dog Control ○ Pest Control ○ Food Safety ● Corporate Health and Safety ● Community Safety ● Parking and Enforcement – which includes: <ul style="list-style-type: none"> ○ Car Parks ○ Parking Enforcement ○ CCTV ○ General Enforcement – (Litter, fly tipping, graffiti) ○ Emergency Planning ● Health Liaison <p>The Executive Member for Health and Public Protection answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Health and Public Protection be thanked for his information presentation.</p>	Completed	Richard Jolley
	Review of Work Programme 2017/18	Review	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>The Director of Finance and Resources directed the member's attention to a scoping report which had been tabled at the meeting, (attached as Appendix A to</p>		

			<p>these minutes).</p> <p>The report was a result of the request made by Councillor Cunningham for Hampshire Fire and Rescue Service to be invited to a future meeting of the Board to give a presentation. The report outlined Councillor Cunningham's questions and provided some background information on the service and their previous presentation to the Council in 2015. Members agreed that they would like to invite Hampshire Fire and Rescue Service to a future meeting of the Board, and that all Members should be invited to attend for this item.</p> <p>It was AGREED that the Board:-</p> <ul style="list-style-type: none"> (a) reviewed the work programme for 2017/18; (b) include an unallocated item titled "Presentation by, and questioning of, Hampshire Fire and Rescue Service" to the work programme for 2017/18 and (c) subject to the inclusion on (b) above, confirm the Board's work programme for 2017/18. 	Complete	Andrew Wannell
	Receive Minutes of Meetings of Policy Development and Review Panels	Review	<p>The Board was asked to receive the minutes of the Policy Development and Review panels held since 1 July 2017.</p> <p>(1) Minutes of meeting Thursday, 13 July 2017 of Streetscene</p>		

			<p>Housing Policy Development and Review Panel held on 20 July 2017.</p> <p>At the invitation of the Chairman, Councillors T M Cartwright, Executive Member for Health and Public Protection and Mrs K K Trott, addressed the Board on this item.</p> <p>Members sought information concerning the Council's plan to build and provide new affordable housing, and the Director of Finance and Resources provided a verbal update on schemes that the council is currently progressing. The Board were also advised that progress is being made on producing a new draft housing strategy, which will be presented to the Housing Policy Development and Review Panel in due course.</p> <p>It was AGREED that the minutes be received.</p> <p>(4) Minutes of meeting Tuesday, 25 July 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the</p>	Completed	Paul Doran
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			<p>meeting held on 25 July 2017.</p> <p>It was AGREED the minutes be received.</p>	Completed	Richard Jolley
23 October 2017	Call_in of Executive Decision 2017/18 No. 1955: Draft Local Plan	Scrutiny	<p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Draft Local Plan. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being:</p> <ul style="list-style-type: none"> i. Unbalanced allocation across the Borough. ii. Infrastructure insufficient information of funding sources re CIL and S106 agreements. iii. Full sets of documents not available for consideration prior to the meeting on the 9 October 2017. iv. We have concerns with the wording on the individual allocation sheets within the proposed Draft Plan for consultation. <p>The Board received the deputations referred to in Minute 5 above.</p>		

			<p>At the invitation of the Chairman, councillor R H Price, JP and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in. Before the addressed the Board they both declared the following interests:</p> <p>Counillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Morant Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with the specific sites identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.</p> <p>Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Councillor appointed representative on Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.</p> <p>At the invitation of the Chairman, the Executive Member for Planning and Development, Councillor K D Evans, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive, and</p>		
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			<p>to address the specific points of the call-in notice. The Executive Member circulated to the Board a copy of a map showing a split between the sites identified in the Drat Local Plan Sustainability Appraisal between Portsmouth Housing Market Assessment area and Southampton Housing Market Assessment area (attached as Appendix A to these minutes). The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Evans then left the room and was not present for the remainder of the meeting.</p> <p>The Director of Planning and Regulation answered questions put to him by Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <ul style="list-style-type: none">(a) To accept the decision made by the Executive, in which case the decision can be implemented; or(b) To request that the Executive reconsiders the decision, giving reasons for such a request. <p>A motion was proposed and seconded</p>		
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			<p>to accept the decision made by the Executive and to allow the decision to be implemented, which being put to the vote was declared CARRIED. (8 members voting in favour; 1 against (Councillor Cunningham))</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:</p> <ul style="list-style-type: none"> (a) the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers); (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies map, as set out in Appendix B, be published for a 6-week period of public consultation; (c) that the supporting documents appended to this report be published for a 6-week period of public consultation, along with other supporting evidence documents; (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but the weight 	Executive Decision Implemented.	Richard Jolley
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			<p>attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and</p> <p>(e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, providing these do not change their overall direction, shape or emphasis and following consultation with the Executive Member for Planning and Development.</p>		
23 November 2017	Presentation by, and Questioning of, the Executive Member for Policy and Resources	Question and Answer	<p>The Board received a presentation by the Executive Member for Policy and Resources on the major achievements across the portfolio over the past two years, as well as highlighting the future challenges.</p> <p>The presentation provided an update on</p>		

			<p>the following areas:</p> <ul style="list-style-type: none"> • Developing Fareham's Economy • Implementing the Council's Vision for Daedalus, which includes: <ul style="list-style-type: none"> ○ Improvements to the runway ○ Success of the Innovation Centre and the Innovation Centre Phase 2 ○ Improvements to the Control Tower ○ Construction of the new hangars; and ○ IFA2 planning application • Making Prudent Investments • Securing the Council's Financial Strategy • Using the Council's Assets wisely • Collecting Rate Efficiently • Working more Effectively – with introduction of the Vanguard Method of working • Supporting Residents in Need • Engaging with more Residents • The Council's Corporate Strategy 2017-23 • Future Challenges <p>The Executive Member for Policy and Resources answered members' questions concerning the presentation.</p>	Completed	Andrew
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			It was AGREED that the Executive Member for Policy and Resources be thanked for his informative presentation.		Wannell
	Review of the Work Programme 2017/18	Review	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Councillor Cunningham enquired as to whether a date had been set for Hampshire Fire and Rescue Service to attend the Board. The Director of Finance and Resources reported that this is still undecided at present and that the item will remain as an unallocated item until a date has been confirmed.</p> <p>RESOLVED that the Board:</p> <ul style="list-style-type: none"> (a) noted the progress on actions since the last meeting, as set out in Appendix B of the report; and (b) confirm the work programme of items for 2017/18, as set out in Appendix A to the report. 	<p>Completed</p> <p>Completed</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p>

	Review of the Corporate Strategy and Corporate Priorities		<p>The Board considered a report by the Director of Finance and Resources on a review of the draft Corporate Strategy and Corporate Priorities.</p> <p>RESOLVED that the BOARD recommend the draft Corporate Strategy 2017-2023 to the Executive for approval.</p>	<p>The Executive agreed at its meeting on 4 December 2017 that:</p> <p>RESOLVED that the Executive:-</p> <p>(a) notes the results of the Draft Corporate Strategy consultation; and</p> <p>(b) recommends the final Corporate Strategy to Council for adoption.</p>	Andrew Wannell
	Minutes of Meetings of Policy Development and Review Panels	Scrutiny	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 September 2017.</p> <p>(1) Minutes of meeting Wednesday, 6 September 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A</p>	Completed	Andrew Wannell

			<p>Hockley was invited to present the minutes of the meeting held on 6 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Wednesday, 8 November 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 8 November 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Thursday, 7 September 2017 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 7 September 2017.</p>	Completed	Andrew Wannell
				Completed	Andrew Wannell
				Completed	Andrew

			<p>It was AGREED the minutes be received.</p> <p>(4) Minutes of meeting Thursday, 2 November 2017 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin, and the Vice-Chairman Councillor L Keeble, were invited to present the minutes of the meeting held on 2 November 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(5) Minutes of meeting Tuesday, 12 September 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 12 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(6) Minutes of meeting Thursday,</p>	<p>Completed</p> <p>Completed</p>	<p>Wannell</p> <p>Andrew Wannell</p> <p>Andrew Wannell</p>
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			<p>21 September 2017 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 21 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(7) Minutes of meeting Tuesday, 7 November 2017 of Planning and Development Policy Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 7 November 2017.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
				Completed	Andrew Wannell
11 January 2018	Preliminary Review of the Work Programme 2017/18 and Draft work Programme 2018/19	Review	The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18 and gave initial consideration to the work programme for 2018/19.		

			<p>The Director of Finance and Resources asked members if they had any items that they wished to be considered for the 2018/19 work programme. The following suggestions were made: Presentation from Vivid (formerly First Wessex) Housing Association Presentation from Youth Services</p> <p>Councillor Cunningham also enquire as to whether a date had been set for the presentation from Hampshire Fire and Rescue Service. The Director of Finance and Resources informed the Board that discussions were still taking place as to a suitable date and that until a date had been confirmed the item would remain on the work programme as an unallocated item.</p> <p>RESOLVED that the Board:-</p> <ul style="list-style-type: none"> (a) reviewed the current work programme for 2017/18; (b) considered the work programme for 2018/19; and (c) considered the external reviews they wish to carry out in 2018/19. 	Completed	Andrew Wannell
	Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19		<p>The Board considered a report by the Director of Finance and Resources on the Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council tax 2018/19.</p> <p>RESOLVED that the Scrutiny Board</p>	The Executive agreed at	Andrew

			<p>recommend the Executive note the Board's endorsement of the Medium term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19, at its meeting on 5 February 2018.</p>	<p>its meeting on 5 February 2018:</p> <p>RESOLVED that the Executive approves and recommends to its meeting of the Council to be held on 23 February 2018:</p> <ul style="list-style-type: none"> (a) the capital programme and financing of £55,081,000; (b) an overall revised revenue budget for 2017/18 of £8,616,700; (c) a revenue budget for 2018/19 of £8,440,500; (d) the surplus in the spending reserve remains in the reserve remains in the reserve to cover the anticipated future funding shortfalls as set out in paragraphs 18-21; and (e) a council tac for Fareham Borough Council for 	Wannell
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				2018/19 of £155.22 per band D property, which represents a £5.00 increase when compared to the current year and is within referendum limits.	
	Housing Revenue Account Budget and Capital Plans 2018/19		<p>The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2018/19.</p> <p>Members were circulated a tabled item which provided some minor amendments to the draft Executive report, these changes will be reflected in the report to the Executive on 5 February 2018.</p> <p>RESOLVED that the Board recommends the Executive note the Board's endorsement of the Housing Revenue Account Budget and Capital Plans 2018/19, at its meeting on 5 February 2018.</p>	<p>The Executive agreed at its meeting on 5 February 2018:</p> <p>RESOLVED that the Executive agrees:</p> <p>(a) that rents be approved for Council dwellings, as set out in paragraph 13 of the Report, with effect from 02 April</p>	Andrew Wannell

				2018; (b)	
	Members' Allowances Scheme Review		<p>The Board considered a report by the Head of Democratic Services on a review of the Members' Allowances Scheme Review following the Independent Remuneration Panel on 9 November 2017.</p> <p>The Board received a tabled item giving examples of the financial implications if changes to the Scheme of Members' Allowances were to be endorsed.</p> <p>Members debated this item at length and raised a number of points following the recommendations of the Independent Remuneration Panel, these included:</p> <ul style="list-style-type: none"> • the points awarded for the role of Mayor, members felt that this should be higher due to the high cost involved to undertake this role, which could deter some members of putting themselves forward for this position. • Not having the members allowance scheme index linked with Officers' pay as members allowances are not salaries and should not be treated the same 		

			<p>way.</p> <ul style="list-style-type: none"> • Not to accept the 2% increase, particularly in light of the current financial constraints faced by the Council. <p>Councillor Cunningham addressed the Board on the proposal to change the Opposition Leader's Allowance, and stated that he did not think that this was appropriate, he asked that it be considered by the Executive when making their decision.</p> <p>RESOLVED that the Board recommends to the Executive that the following points of recommendations from the Independent Remuneration Panel be considered:-</p> <p>(a) point 6.3 – not to index link the scheme for Members' Allowances to that applicable to staff, with the exception of the Designated Independent Person whom members feel should be considered as a member of staff;</p> <p>(b) point 6.4 – not to accept the proposed 2% increase in the Basic Allowance and the Special Responsibility Allowance;</p> <p>(c) point 6.4 – to consider a bigger point increase for the Mayor's</p>	<p>The Executive agreed at its meeting on 5 February 2017:</p> <p>It was RESOLVED that the Executive recommend to Council:-</p> <p>(a) that consideration is given to the recommendations made by the Independent Remuneration Panel, in conjunction with the recommendations made by the Scrutiny Board;</p> <p>(b) that specific</p>	<p>Leigh Usher</p>
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			<p>allowance; and</p> <p>(d) point 6.6 – to consider whether change to the Opposition Leaders Allowance s appropriate.</p>	<p>consideration is given to the annual increase, index linked, to the remuneration made to the Designated Independent Person; and</p> <p>(c) agree those recommendations with a view to the adoption of a revised Members’ Allowances Scheme commencing 01 April 2018.</p>	
	Receive Minutes of Meetings of Policy Development and Review Panels	Review	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 November 2017.</p> <p>(1) Minutes of meeting Tuesday, 14 November 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting on 14 November 2017.</p>		

			<p>It was AGREED that the minutes be received.</p> <p>(2) Minutes of meeting Thursday, 16 November 2017 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invite to present the minutes of the meeting held on 16 November 2017.</p> <p>It was AGREED the minutes be received.</p>	<p>Completed</p> <p>Completed</p>	<p>Richard Jolley</p> <p>Paul Doran</p>

SCRUTINY BOARD – DRAFT WORK PROGRAMME 2018/19

DATE	SCRUTINY BOARD ITEM
17 May 2018	Review of Work Programme 2018/19 Presentation by, and Questioning of Hampshire Fire and Rescue Service Receive Minutes of Meetings of Policy Development and Review Panels
28 June 2018	Review of Work Programme 2018/19 Presentation by, and questioning of, the Executive Member for Housing Receive Minutes of Meetings of Policy Development and Review Panels
13 September 2018	Review of Work Programme 2018/19 Receive Minutes of Meetings of Policy Development and Review Panels
22 November 2018	Review of Work Programme 2018/19 Presentation by, and questioning of, an Executive Member for Leisure and Community Receive Minutes of Meetings of Policy Development and Review Panels
19 January 2019	Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2019/20 Housing Revenue Account Budget and Capital Plans 2019/20 Receive Minutes of Meetings of Policy Development and Review Panels
21 March 2019	Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Presentation by, and questioning of, an Executive Member for Planning and Development Receive Minutes of Meetings of Policy Development and Review Panels

Items to be assigned:

Presentation by and Questioning of, Vivid Housing Association
 Presentation by, and Questioning of, Y Services

Vanguard Update
Portchester Crematorium

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Development Plan:
 - Fareham Core Strategy
 - Fareham Borough Local Plan Review 2000
- (f) Community Safety Strategy;
- (g) Corporate Strategy.

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning and Development Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 9 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor A Mandry (Chairman)

Councillor N J Walker (Vice-Chairman)

Councillors: K A Barton, S Cunningham and J S Forrest

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor P J Davies.

2. MINUTES

It was AGREED that the minutes of the Planning and Development Policy Development and Review Panel held on the 07 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at the meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PERFORMANCE REVIEW: BUILDING CONTROL

The Panel received a presentation by the Head of Building Control on the Building Control Partnership (BCP) outlining the following: -

- Services provided by the BCP
- Building Control Performance
- Finance
- Dame Judith Hackett independent review of Building Regulations and Fire Safety
- Benefits and achievements
- Current focus

One of the main points of interest for the Panel was the Hackett report. The interim report by Dame Judith Hackett has highlighted a need to review the current building regulations to make them fit for purpose. This is inevitably going to have an impact on the BCPs ways of working in the future. The final report is likely to be released in spring 2018 when more details of possible changes are likely to be outlined.

The Head of Building Control also advised members that progress is being made to develop a business case to formulate a LATC (Local Authority Trading Company). When this work has been completed, a report and finalised business case, will be reported to the Building Control Partnership Management Panel as appropriate, prior to being taken through the revenant decision making process for approval in each of the client authorities.

The presentation has been appended to theses Minutes.

It was AGREED that the Head of Building Control be thanked for his informative presentation.

7. PLANNING AND DEVELOPMENT POLICY AND DEVELOPMENT REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18 and gave initial consideration to the Work Programme for the next municipal year 2018/19.

The Director of Planning and Regulation asked members to contact him with any suggestions they may have for items to be considered for next year's Work Programme.

It was AGREED that the Panel: -

- a) approved the programme of items for the remainder of 2017/18, as set out in Appendix A to the report;
- b) notes the progress on actions since the last panel meeting, as set out in Appendix B to this report;
- c) notes the Planning and Development Portfolio – Executive Work Programme 2017/18 (at Appendix C);
- d) gave preliminary consideration to the outcome of the Panel's work programme for the current year 2017/18; and
- e) prepare a draft work programme for next year, 2018/19, which can be given further consideration at the next Panel meeting on 13 March 2018.

(The meeting started at 6.00 pm
and ended at 7.25 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 16 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

Councillors: F Birkett, Mrs M Brady, Mrs P M Bryant and J M Englefield

Also Present: Councillor T M Cartwright, MBE (Executive Member for Health and Public Protection, for items 6 and 7)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the Health and Public Protection Policy Development and Review Panel held on 14 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. POLICE CRIME PANEL UPDATE

The Panel received a verbal update from Councillor T M Cartwright, MBE, Executive Member for Health and Public Protection, on the Police Crime Panel.

Councillor Cartwright advised that the next meeting of the Police Crime Panel will take place on 26 January 2018. Topics for discussion will include plans for the new police station, the level of the policing precept for 2018/19, Central Government funding arrangements, the Police Crime Plan and the appointment of a Deputy Police Crime Commissioner.

Councillor Cartwright also reported that he attended a Working Group meeting on 15 December 2017 which reviewed the draft scope of the Police Crime Plan and discussed future topics for proactive scrutiny.

Members thanked Councillor Cartwright for providing his verbal update.

7. HEALTH UPDATE

The Panel received a verbal update from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection, on local strategic Health issues.

Councillor Cartwright reported that he attended a meeting of the Local Clinical Commissioning Group recently where discussions took place on how the availability of appointments can be improved across the area. The CCG has a

number of initiatives to explore to help achieve this and will attend local Community Action Team (CAT) meetings across the Borough to exchange information with residents and gain feedback.

Councillor Cartwright advised that there has been a significant amount of publicity for the emergency appointment system that is being trialled at the Fareham Community Hospital and he was pleased to report that the trial is going well. It is hoped that other GP surgeries in the area will join the scheme.

In response to Members' enquiries regarding the recent collapse of the Carillion group, Councillor Cartwright advised the Panel that he has received assurances from the Chief Executive of Queen Alexandra Hospital that contingency plans are in place to ensure that the hospital is able to provide a business as usual service.

Members enquired about the services that will be provided at the Welborne Health and Well-being hub and whether there is any information available as to when the services will become available. The Director of Planning and Regulation explained that the Council is working with the Fareham and Gosport Clinical Commissioning Group to develop these proposals, but that it was likely that this detail on service provision may only be forthcoming as part of a future Reserved Matters Planning Application.

Councillor Cartwright was thanked for providing his verbal update.

8. PRESENTATION: ENFORCEMENT AND CCTV UPDATE

The Panel received a presentation by the Head of Parking and Enforcement on CCTV and Enforcement Services across the Borough. A copy of the presentation is attached to these minutes.

The presentation included an overview of the CCTV cameras available across the Borough, the assistance it provides to the police in the prevention and detection of crime, the maintenance service that is provided by Chroma Vision and details of the assistance the CCTV control room provides to Hampshire Highways in ensuring that there is no unauthorised night time access to the Fareham/Gosport Bus Rapid Transit (BRT) route by controlling the barriers on the route, closing them when the last bus has departed and raising the barriers prior to the first bus using the route the next day. He also outlined the number of arrests that were made by the police across Fareham and Gosport in 2017 as a result of CCTV footage. Possible income generation opportunities were also highlighted that could offer CCTV monitoring and maintenance services to private companies and businesses that own CCTV equipment that is not being fully utilised.

The Head of Parking and Enforcement outlined the many areas of responsibility that are covered by the Enforcement Service, including fly tipping, littering, dog fouling and removal of abandoned vehicles. There are 2 full time Enforcement Officers who patrol the Borough and issue fixed penalty notices where appropriate.

The Panel was reminded that the Public Spaces Protection Order was introduced last year which formed part of a large campaign to reduce instances of dog fouling. The litter campaign was complemented by free pouches being given away to members of the public for disposal of cigarette ends and chewing gum. Members were invited to take samples of the pouches with them to distribute to residents.

The Head of Parking and Enforcement also explained that there were 5 traveller encampments that took place last year which was the highest number in the Borough since 2012. To help combat the number of encampments, concrete bollards have been erected to restrict vehicular access at Stubbington recreation ground and the open space at Fareham Leisure Centre. The Enforcement Team works closely with the Streetscene Team to make sure that gates and barriers that protect vulnerable areas are used effectively.

The Head of Parking and Enforcement was thanked for providing his presentation.

9. HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Planning and Regulation which gives a preliminary review of the Panel's Work Programme for 2017/18 and the draft Work Programme for 2018/19.

In reviewing the Work Programme for 2017/18, Members requested that a verbal update on Air Quality be brought to the meeting of the Panel scheduled to take place 06 March 2018.

In giving initial consideration to the draft Work Programme for 2018/19, Members discussed and agreed that the Police Crime Commissioner be invited to a future meeting to give an update on police matters. It was also agreed that a Representative from the Fareham & Gosport Clinical Commissioning Group be invited to attend a future meeting to give an update on health services.

It was AGREED that, subject to the inclusion of a verbal update on Air Quality being added to the agenda of the meeting scheduled to take place on 06 March 2018, the Work Programme for 2017/18, as attached as Appendix A to the report be approved.

Members were invited to put forward any suggested items for inclusion in the draft Work Programme for 2018/19 to the Chairman of the Panel or to the Director of Planning and Regulation in advance of the next meeting.

(The meeting started at 6.00 pm
and ended at 7.00 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 6 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

Councillors: K A Barton, F Birkett, Mrs M Brady, Mrs P M Bryant and
J M Englefield

Also Present: Councillor T M Cartwright, MBE (for items 6 and 7)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the Health and Public Protection Policy Development and Review Panel meeting held on 16 January 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. POLICE CRIME PANEL UPDATE

The Panel received a verbal update from Councillor T M Cartwright, MBE, Executive Member for Health and Public Protection on the Police Crime Panel.

Councillor Cartwright referenced the update he provided to Council at the meeting held on 23 February 2018 and advised that there was nothing further to report to Members at this stage. There is still no resolution from the Police Crime Commissioner on his proposed spending of the precept, however a forthcoming meeting of the Police Crime Panel Working Group in a couple of weeks' time will hopefully bring forward further information.

Members thanked Councillor Cartwright for providing his verbal update.

7. HEALTH UPDATE

The Panel received a verbal update from Councillor T M Cartwright, MBE, Executive Member for Health and Public Protection on local strategic health issues.

Councillor Cartwright reported on a recent meeting that he and the Executive Leader attended at the Queen Alexandra (QA) Hospital where discussions took place with the Chief Executive, Mark Cubban, to discuss progress on key priorities at QA and the future use of the Fareham Community Hospital. Mr Cubban is keen to maintain communication links with the Council and to report further on future progress in due course.

Councillor Cartwright also reported on his recent attendance at a meeting of the County Health and Social Care Select Committee. The meeting discussed the outcomes of the Consultation on the future of Bulmer House Day Service in Petersfield and the Master House Day Service in Romsey. The decisions to be taken in respect of these services will be difficult and will need to be carefully considered and managed.

Members thanked Councillor Cartwright for providing his verbal update.

8. PRESENTATION: AIR QUALITY UPDATE

The Panel received a presentation by the Head of Environmental Health which provided an update on the current position in respect of the Local Air Quality Action Plan for tackling roadside nitrogen dioxide levels. A copy of the presentation is attached to these minutes for information.

The presentation gave a brief outline of action taken to date and provided the Panel with a summary of the initial data analysis from the ANPR traffic survey that has now been completed. The initial analysis indicates that there are two areas across the Borough that may be non-compliant in 2020 with the 40 µg/m³ nitrogen dioxide level target. One is the stretch of the A27 approaching the Delme roundabout from Cams Hill, leading up to the quay street roundabout and then along to the railway station. The other is the stretch of the A32 leaving the Quay Street roundabout heading towards Gosport. By 2020, the data shows that only the A27 area will continue to be non-compliant.

Members were advised that the Initial Plan to identify measures to deliver compliance in the shortest possible time must be in place by 31 March 2018. They heard how this will be driven forward by a Strategic, Member led Group supported by a Technical Officer group and a Collaborative Steering group representing Fareham, Guildford, Rushmoor and Surrey Heath Councils. The Final Plan to identify preferred options to deliver compliance in the shortest possible time needs to be delivered by 31 December 2018 with completion required by 2020.

Members were also advised that following successful initial bids for funding through the Joint Air Quality Unit (JAQU), further funding bids have been submitted, including an Early Measures funding bid that would be used to tackle the high number of diesel vehicles identified in the Fareham taxi fleet.

Tasks going forward will be to complete and issue the analysis of the ANPR data to inform option development, complete preliminary Air Quality modelling to inform option appraisal, finalise the long-list of measures, develop appraisal criteria, produce SOC (including shortlist of options), submit the Initial Evidence Submission (by June 2018) and present the Outline Business Case (by December 2018).

Members commented that it is encouraging to note that there are only two sites across the Borough that may require action under the Compliance Directive and noted that advancing technology will continue to produce

vehicles with cleaner emission specifications which will help to improve the air quality in the area.

The Panel thanked the Head of Environmental Health for providing a very detailed and informative presentation.

9. PRESENTATION: TOWN CENTRE PSPO UPDATE

The Panel received a presentation by the Community Safety Manager which provided an update on the Fareham Public Spaces Protection Order (PSPO) which was confirmed in December 2016. A copy of the presentation is attached to these minutes for information.

The presentation highlighted training that has taken place. This involved the Neighbourhood Police Teams, Enforcement Officers, Community Safety Officers and Environmental Health Officers. A review of the training has also been undertaken.

Members were advised that the ongoing use of the PSPO is discussed at Monthly Partnership Action Group meetings. The Group is very mindful that the order does not cover rough sleepers which account for the vast majority of complaints that are received. Multi-agency work in the form of a Homelessness Action Group will be used to tackle this and will be led by the Strategic Housing Team.

No tickets have been issued yet as it was agreed to initially support and signpost when the order was confirmed. Powers under the PSPO are used carefully and beggars moved on only as a result of complaints from residents that they feel unsafe or feel harassed or threatened. Community Protection Notices have been successfully used in cases of persistent or aggressive begging and have combined with criminal proceedings which have resulted in convictions. The Notices are time restricted so when they expire, it is necessary to provide further evidence that the PSPO has been contravened. The Community Safety Manager advised the Panel that figures on CPNs have been requested from the police but have not yet been received. They will be distributed to Members in due course.

Residents' complaints about anti-social behaviour fall into two categories, those from people who feel threatened by someone else's actions and those from people who feel that Council Officers are harassing vulnerable people when asking them to move on or directing them to support agencies. Care is being taken to make sure that the right message is being given and multi-agency working is helping to communicate to people what help and support is available. The Community Safety Team will work with the Communications Team to ensure the right message is provided to residents.

Members thanked the Community Safety Manager for providing her presentation.

10. ANNUAL UPDATE ON FAREHAM COMMUNITY SAFETY PARTNERSHIP

The Panel considered a report by the Director of Planning and Regulation which provided an overview of the work undertaken by Fareham's Community Safety Partnership.

Members were advised that following the recent confirmation of funding from the Police Crime Commissioner, no organisations received their full funding bid this year. There were two initiatives that did not receive any funding at all, one from the Southern Domestic Abuse Service that supports families and one from Y-Services that provides health services to young people. The Community Safety Manager confirmed that she will support both Organisations to find alternative funding streams. She will also work with the Organisations with restricted funding levels to help them access alternative options.

Members thanked the Community Safety Manager for presenting the report.

11. FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

Members considered a report by the Director of Planning and Regulation which invites the Panel to assess the overall progress against the Work Programme for 2017/18 and finalise the proposed Work Programme for 2018/19.

The Director of Planning and Regulation drew Members' attention to the unallocated items on the proposed Work Programme for 2018/19, as shown at Appendix C to the report, and advised Members that these items will be allocated to the schedule of meetings once Representative availability has been confirmed with the organisations.

Having reviewed the Work Programme for the current year 2017/18 as attached as Appendix A to the report, it was AGREED that the Panel:

- (a) approves the proposed Work Programme for 2018/19 as attached as Appendix C to the report; and
- (b) agrees to submit the proposed Work Programme for 2018/19 to Council for endorsement.

(The meeting started at 6.00 pm
and ended at 7.00 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

Date: Wednesday, 17 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman and R H Price, JP (deputising for Mrs K K Trott)

Also Present: Miss S M Bell (Executive Member for Leisure and Community) Item 7 & 8.



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Mrs K K Trott.

2. MINUTES

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 08 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman updated the Panel on the progress following the Locks Heath Pumas Rugby Clubs request for assistance to secure permanent land for their club at the last Panel meeting.

At the meeting on the 08 November 2018 three possible options were identified. The Executive Member for Leisure and Community has since written to one of the land owners identified as one of the possible options, but unfortunately, they were not able to assist the club.

The Chairman asked that contact be maintained with the Lock Heath Pumas Rugby Club to ensure that the other two options are investigated fully.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

Councillor R H Price declared a non-pecuniary interest at item 7 as he gives a grant to Y-Services from his budget as a County Councillor.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. ONE COMMUNITY - PRESENTATION

The Panel received a presentation from three Members of the One Community team; Julia Allen, Carol Grant and Hayley Hewlett, on the service that One Community provide within the Borough.

They highlighted to the Panel the following areas –

- New Initiatives – Including the success of the One Community Information Centre that opened on the 18 September 2017 in one of the units in the Fareham Shopping Centre.
- Training – One Communities continued work to deliver training and assist both voluntary and community sectors with their different training needs.
- Governance – Currently working with 13 organisations to assist them with a variety of governance issues.

- Funding – Working closely to provide specific funding assistance to several different originations.
- Volunteering – Worked with over 350 individuals between January and December 2017 to help them find volunteering roles in a wide variety of different organisations.
- Promotion – Supporting groups to promote services, events etc through the press, posters, newsletters, posters and social media.
- Outreach – Focus has currently been with the Community Centres across the Borough to help network and get people together through meetings and events.
- Key Events – The Annual Volunteer Certificate Presentation Evening and the Community Showcase were both a big success last year and they are hoping to continue this success at this year events in June 2018.

The Chairman asked if One Community could assist with the volunteer needs at Fareham North West Community Centre, as they are having some challenges due to valuable members of the team having to step down. One Community agreed to take this further.

Members thanked the One Community Team for the fantastic work that they do across the Borough.

It was AGREED that One Community be thanked for their informative presentation.

7. Y-SERVICES - PRESENTATION

Councillor R H Price declared a non-pecuniary interest at this item, as he gives a grant to Y-Services from his budget as a County Councillor.

At the invitation of the Chairman, the Executive Member for Leisure and Community addressed the Panel on this item.

The Panel received a presentation from Andy Kennedy and Alison Hunt from Y-Services providing members with an overview of the current delivery of the youth services they provide within the Borough.

The presentation gave Members an overview of the work that Y-Services have delivered over the past 12 months and looked forward to the planned work for 2018.

Andy Kennedy also gave details to the Panel on the current funding. Reassured Members they are currently in a good situation moving forward due to the fantastic efforts they have made securing funding from many different sources.

He also updated the Panel on the progress at their premises at Frosthole Close. After a difficult start due to a significant damp problem, they are hoping to open the centre at Easter time this year.

Alison Hunt then addressed the Panel to share her experience with Y-Services since she joined them at the age of 10. She explained to Members about how she is now an ambassador for Y-Services and how the service has been invaluable to her, creating a middle step between school and work for her to grow in confidence and build on life skills.

Members enquired about how the Outreach Team manage the hotspots around the Borough. Andy Kennedy explained that managing the hotspots is a constant challenge. This is why the Outreach Team is such an invaluable service supporting vulnerable young people.

The Executive Member for Leisure and Community addressed the Panel to assure Members that there is still funding available for the Outreach work.

It was AGREED that Andy Kennedy and Alison Hunt be thanked for their informative presentation and the continued vital work they do within the Borough.

8. PLAY AREA IMPROVEMENT PROGRAMME

At the invitation of the Chairman, the Executive Member for Leisure and Community addressed the Panel on this item to highlight how hard the officers had worked to secure funding for the Play Area Improvement Programme.

The Panel received a presentation from the Leisure and Community Manager outlining proposals for the next five-year Play Area Improvement Programme.

The presentation also highlighted to Members the work that has already been completed to install and refurbish play areas across the Borough since 2015.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

9. REVIEW OF WORK PROGRAMME 2017/18

The Panel considered a report by the Head of Leisure and Corporate Services which reviews the Panels work programme for the current year 2017/18 and asks members to consider the draft work programme for 2018/19.

Members asked that an item updating them on the Festive Lights and corresponding event for 2018 be brought to the Panel at an appropriate time within in the 2018/19 Work Programme.

It was AGREED that the Panel:

- (a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and
- (b) with the addition of an item on the new festive lights scheme being added, gave initial consideration to the draft work programme for 2018/19.

(The meeting started at 6.00 pm
and ended at 7.40 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Housing Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 18 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor F Birkett (Chairman)

Councillor B Bayford (Vice-Chairman)

Councillors Mrs M Brady, Mrs C L A Hockley, Ms S Pankhurst,
D L Steadman and J S Forrest (deputising for Mrs K K Trott)

Also Present: Councillor Mrs K Mandry, Executive Member for Housing (for Item 7)



1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs K K Trott.

2. MINUTES

The Head of Housing and Benefits provided an update on the action being taken in respect of item 6 of the previous minutes. Members were advised that a further update would be brought to the Panel in due course.

It was AGREED that the minutes of the Housing Policy Development and Review Panel meeting held on 16 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

An update was given to Members in respect of a recent fire at a Council owned property at Minden House in South Fareham.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. REVIEW OF FARELETS

The Panel considered a report by the Director of Fareham Housing which gave an update on the Farelets Scheme. The Panel also received a presentation which provided Members with an overview of recent case studies that demonstrate how the Farelets scheme has provided many homeless customers with successful housing outcomes.

It was AGREED that the Panel note the progress of the Farelets scheme to date.

Members extended their thanks for a very interesting and informative report and presentation.

7. COUNCIL HOUSING REPAIRS AND MAINTENANCE REPORT

The Panel considered a report by the Director of Fareham Housing which outlined the Council Housing Repairs and Maintenance service delivered to residents during the third quarter of 2017/18.

At the invitation of the Chairman, Councillor Mrs K Mandry, Executive Member for Housing, addressed the Panel on this item.

The Planned Maintenance Manager reported that the one outstanding case where the Landlord Gas Safety Record has expired within the last 6-12 months has now been resolved.

Members commended the team on the significant improvement that has been made in respect of gas heating appliance inspections.

It was AGREED that the Panel notes the information contained in the report.

8. REVIEW OF THE WORK PROGRAMME

The Panel considered a report by the Director of Fareham Housing which provides a preliminary review of the Work Programme for 2017/18 and presents a draft Work Programme for 2018/19.

Members were invited to put forward suggested items for inclusion in the 2018/19 Work Programme. Councillor Mrs C L A Hockley requested an item outlining the current Housing Association position.

It was AGREED that the 2017/18 Work Programme, attached as Appendix A to the report, be approved.

(The meeting started at 6.00 pm
and ended at 7.00 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Housing Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 8 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor F Birkett (Chairman)

Councillor B Bayford (Vice-Chairman)

Councillors: Mrs M Brady, Mrs C L A Hockley, Ms S Pankhurst,
D L Steadman and Mrs K K Trott

**Also
Present:**



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the Housing Policy Development and Review Panel meeting held on 18 January 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman extended his thanks and best wishes to retiring Councillors Bayford and Steadman for their service to the Panel over the years.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. FAREHAM HOUSING PRESENTATION

The Panel received a presentation by the Managing Director of Fareham Housing which outlined the Fareham Housing Strategy. A copy of the presentation is attached as Appendix A to these minutes for information.

The presentation outlined that Fareham Housing will bring together all aspects of housing within the borough to provide affordable and sustainable solutions for residents with a focus on those whose needs are not currently being met through existing provision. A document was tabled for Members' information which gives an overview of how this will be achieved. A copy of this document is attached as Appendix B to these minutes for information.

The Managing Director of Fareham Housing provided an overview of the proposed staffing restructure of the department and highlighted the key changes. This included the creation of a new Affordable Housing Strategic Lead post that will provide leadership and focus on driving forward the delivery of affordable housing in the borough. A copy of the job description for this role was tabled for Members' information and is attached as Appendix C to these minutes. A full copy of the proposed restructure, which is currently under consultation, was provided to Members and a copy is attached as Appendix D to these minutes for information.

Members were advised that the next stage of the process will be to prepare and present the Fareham Housing Business Plan. This will come forward from the new overall Housing Strategy which is part of the Council's Corporate Strategy and is now almost ready to present for approval.

The Managing Director of Fareham Housing was thanked for a very informative presentation and for the work that has been done so far in this existing new venture.

7. TENANCY MANAGEMENT PERFORMANCE REPORT

With the agreement of the Chairman, this item was brought forward in the agenda and heard as item 6.

The Panel considered a report by the Managing Director of Fareham Housing which provided Members with information about the housing management services covered by the Tenancy Services Team. The report included information about Housing Rent Collection, Tenancy Management, Estate Management, Leasehold Management and a summary of the current tenant arrears position.

The Tenancy Services Manager highlighted key points of the report and answered Members questions accordingly.

It was AGREED that the Panel notes the information contained within the report.

8. FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Panel considered a report by the Managing Director of Fareham Housing which gave a final review of the current Work Programme 2017/18 and the proposed Work Programme for 2018/19.

Having reviewed the Work Programme for the current year 2017/18, as attached as Appendix A to the report, it was AGREED that the Panel:

- (a) approves the proposed Work Programme for 2018/19 as attached as Appendix C to the report; and
- (b) agrees to submit the proposed Work Programme for 2018/19 to Council for endorsement.

(The meeting started at 6.00 pm
and ended at 7.25 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 25 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor S D Martin (Chairman)

Councillor L Keeble (Vice-Chairman)

Councillors: Mrs L E Clubley, J M Englefield, G Fazackarley and J S Forrest
(deputising for R H Price, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors; J E Butts and R H Price, JP.

2. MINUTES

It was AGREED that the minutes of the Streetscene Policy Development and Review Panel held on 2 November 2017, be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRELIMINARY REVIEW OF THE WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Panel considered a report by the Head of Streetscene which reviewed the Panel's work programme for the current year 2017/18, and gave initial consideration for the Panel's work programme for 2018/19.

The Panel were asked if they had any further items that they would like to add to the proposed work programme for 2018/19. Councillor Keeble suggested that under the Review of Recycling, an update on plastic recycling be included in with this report.

The Chairman made reference to the visits to the Energy Recovery Facility and the Materials Recovery Facility that were arranged for Member's last year, and asked if these could be arranged again for this year. The Head of Streetscene confirmed that this could be arranged and that the Committee Officer would contact Panel Member's to arrange this.

It was AGREED that the Panel:-

- (a) considered the outcomes of the Panel's work programme for the current year; and
- (b) gave consideration to an outline draft work programme for 2018/19, to which further consideration can be given to those matters at the meeting on 1 March 2018.

7. ANNUAL REVIEW OF REFUSE COLLECTION SERVICE

The Panel considered a report by the Head of Streetscene which gave an annual review of the Refuse Collection Service.

In addition to this the Panel also received a short presentation by the Transport Supervisor on the new Refuse Vehicles that were procured in 2017, these vehicles whilst being euro 6 compliant also feature the following improvements:

Emergency brake assist
Lane change warning device
Side guard for pedestrian and cycle safety
360 camera which also includes a cycle aware system
Electric Lift system which is quieter and faster than the old system.

It was AGREED that the Panel:-

- (a) note the content of the report; and
- (b) thanked the Transport Supervisor for his informative presentation.

8. PRESENTATION ON THE COUNTRYSIDE SERVICE

The Panel received a presentation on the Countryside Service which has transferred from the Leisure and Community Portfolio to the Streetscene Portfolio.

The presentation was given by the Countryside Ranger and featured some of the following areas:

- The Role of the Service
- A brief history of the Service
- Details of the Sites that fall under the Council's responsibility and the different types of designation of these sites
- Some of the attributes of the sites, and what the various sites are assessed on
- The Community Contribution
- A list of the Volunteer Groups
- Achievements/successes over the past few years.

Members enquired as to whether there were any plans to adopt more land in the future for Community use. The Head of Streetscene confirmed that this may happen in the future but stressed that we would only adopt new land where there is a financial contribution that comes with it to support the work that would need to be undertaken.

It was AGREED that the Countryside Ranger be thanked for his presentation.

9. PRESENTATION ON ANNUAL REVIEW OF BUS SHELTER MAINTENANCE CONTRACT

The Panel received a presentation by the Technical Officer (Streetscene) on the Bus Shelter maintenance contract.

The presentation gave an overview of the previous contract and the issues that had arisen from that contract, and highlighted the improved changes to the shelter's since the new contract was awarded to Queensbury Shelters Ltd in July 2016.

One of the differences with the new contract is that all of the bus shelters are now in Fareham Borough Council ownership, and as a result of this the advertising shelters have decreased from 43 shelters to just 8. These 8 shelters are now used to advertise Council events only.

The presentation also focused on the future plans, which include the replacement of the remaining older shelters and the installation of new shelters along Newgate Lane South.

Members' noted that the improved cleaning of the shelters has resulted in a significant decrease in the number of complaints.

Lastly the presentation looked at some of the issues that arise for this service, which included the changing of bus routes by First Bus, the suitability of locations for shelters and the difficulty in managing individual requests.

The Panel agreed that the new contract is working well and there is a noticeable visual improvement to the shelters within the Borough.

It was AGREED that the Technical Officer (Streetscene) be thanked for his informative presentation.

(The meeting started at 6.00 pm
and ended at 6.51 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 4 December 2017

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive held on 06 November 2017 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader was pleased to announce that during his meeting with the Borough Police Commander last week it was confirmed that incidents of anti-social behaviour and begging within the Town Centre have very significantly reduced since the introduction of the Public Spaces Protection Order. This very good news is a testament to the hard work of officers of both the Council and of Hampshire Constabulary. There is further good news in that Gosport Borough Council is following Fareham's lead and is looking to introduce the same PSP Order.

The Executive Leader advised that on Wednesday 6 December he would be leading a delegation to the Houses of Parliament to meet with the Secretary of State for Transport, Chris Grayling to discuss driving the development of Welborne forward in view of the need for new homes which the Government has repeatedly highlighted. The delegation will include Councillor Keith Evans as Executive Member for Planning and Development and Stuart Jarvis who is the Director of Economy, Transport and Environment at Hampshire County Council. Discussions will include the funding bids currently submitted for Welborne and the issues around the replacement of Junction 10 with an all-moves junction on the M27.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no Petitions submitted at this meeting.

6. DEPUTATIONS

There were no Deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

Scrutiny Board - 23 November 2017
Minute 8 – Review of Corporate Strategy and Corporate Priorities

The Board considered a report by the Director of Finance and Resources on a review of the draft Corporate Strategy and Corporate Priorities.

RESOLVED that the Board recommend the draft Corporate Strategy 2017-2023 to the Executive for approval.

A report on this matter is at item 9(3) of the agenda.

8. LEISURE AND COMMUNITY

(1) Crofton Community Centre Hall Repairs

RESOLVED that the Executive agrees that:

- (a) the remaining capital budget for 2017/18 is allocated to undertake the repairs;
- (b) the balance of funding required is brought forward from 2018/19 revenue budget; and
- (c) the decision to appoint the successful contractor be delegated to the Director of Finance and Resources and the Executive Member for Leisure and Community.

9. POLICY AND RESOURCES

(1) Land at Station Road Portchester

RESOLVED that the Executive approves the terms agreed with the owner for the acquisition of the land at Station Road Portchester as given in the Confidential Appendix A.

(2) IFA2 Technical Feasibility Update

RESOLVED that the Executive:-

- (a) notes the progress made in relation to the technical assessment and design of the IFA2 project, and the conclusions of the independent technical assessments undertaken;
- (b) agrees in principle that the necessary technical assurance has been obtained to enable National Grid to proceed to the next stage of construction, provided that extended arrangements are put in place to provide ongoing safeguards to the Council during and following the construction stage;
- (c) confirms that the Option can be exercised by National Grid, once legally binding amendments to the legal documentation are in place and the construction lease granted, to enable IFA2 to proceed to the construction stage in accordance with the target programme; and
- (d) delegates authority to the Director of Finance and Resources, following consultation with the Executive Leader, to conclude the revisions to the legal documentation.

(3) Corporate Strategy 2017-23

RESOLVED that the Executive:-

- (a) notes the results of the Draft Corporate Strategy consultation; and
- (b) recommends the final Corporate Strategy to Council for adoption.

(The meeting started at 6.00 pm
and ended at 6.20 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 8 January 2018

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
F Birkett, Chairman of Housing Policy Development & Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
Mrs C L A Hockley, Chairman of Leisure and Community Policy Development & Review Panel
A Mandry, Chairman of Planning and Development Policy Development & Review Panel
S D Martin, Chairman of Streetscene Policy Development & Review Panel
R H Price, JP, for item 8(1), 9(1) and 11(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive meeting held on 04 December 2017 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Leader's Announcements given at this meeting.

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

5. PETITIONS

The Executive Leader announced that further to the presentation of a paper petition at the Council meeting in December opposing the building of 1,500 new homes in Warsash, Locks Heath, Park Gate and Titchfield, the petition has now been verified alongside the online petition which was running on the Council's website for the same request and it has now been confirmed that the combined number of signatures was 2,390.

The Executive Leader advised that this number is certainly significantly high and would ordinarily trigger a debate at Council. However, in this particular instance, as the petition was raised in response to the consultation on the Draft Local Plan, I am advised it would not be appropriate to debate this matter at the next Council meeting. This is to avoid any pre-determination issues where Councillors might publicly voice their opinions on how they will vote on site allocations for housing prior to the Local Plan being formally presented to Council for adoption; or prior to any planning applications on those specific sites coming forward to the Planning Committee for approval.

The Council will ensure that the petition is given adequate exposure and any Planning Applications which do come to the Planning Committee before the Local Plan is adopted will include reference to the petition via the Officer's report. The petitioner has been advised of this variation to proceedings and will be invited to attend the Council meeting and make a deputation on the subject when the Local Plan does eventually come forward for adoption.

6. DEPUTATIONS

There were no Deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

Licensing and Regulatory Affairs Committee 28 November 2017
Minute 7 – Response to Government consultation on proposals for changes to Gaming Machines and Social Responsibility Measures.

The Committee considered a report by the Head of Environmental Health which outlines the Government consultation on proposals for changes to gaming machines and social responsibility measures and puts forward a suggested response to the consultation.

Members raised concerns that the regulation of time limits on individual players using gaming machines is inadequate and requested that the consultation response be amended to reflect these concerns.

RESOLVED that:-

- (a) the draft response be amended to reflect concerns that the regulation of time limits on individual players using gaming machines is inadequate; and
- (b) subject to the inclusion of (a) above, the draft consultation be recommended to the Executive for approval.

A report on this matter is at item 9(2) of the agenda.

Streetscene Policy Development and Review Panel 02 November 2017
Minute 9 – Review of the Hedge Cutting Contract

The Panel considered a report by the Director of Operations on a review of the Hedge Cutting Contract.

It was AGREED that the Panel:-

- (a) note the content of the report; and
- (b) recommends Option 3 to the Executive as the preferred option for endorsement.

A report on this matter is at item 12(1) of the agenda.

8. STREETSCENE

(1) Refuse and Recycling Collection from Service Roads in Portchester

At the invitation of the Executive Leader, Councillor R H Price, JP, addressed the Executive on this item.

RESOLVED that the Executive:

- (a) agrees to cease the collection of bins and garden waste sacks from the private roadways as detailed in the report; and
- (b) agrees the proposal that bins and garden waste sacks from the affected properties be collected from the edge of the public highway at the front of property.

9. HEALTH AND PUBLIC PROTECTION

(1) Air Quality and Traffic Modelling

At the invitation of the Executive Leader, Councillor R H Price, JP, addressed the Executive on this item.

RESOLVED that the Executive:

- (a) delegates authority to the Director of Planning and Regulation following consultation with the Executive Member for Health and Public Protection to agree that Hampshire County Council procure the services required for the next stage up to and including the Initial Plan submission and preparation of the Final Plan, as specified by the Joint Air Quality Unit (JAQU); and
 - (b) approves the expenditure in relation to (a) above from grant funding provided by JAQU for this work, together with any subsequent unforeseen works agreed and funded by them as necessary.
- (2) Response to Government Consultation on proposals for changes to Gaming Machines and Social Responsibility measures

RESOLVED that the Executive:

- (a) agrees the draft response to the consultation as set out in Appendix A; and
- (b) subject to the inclusion of the comments made by the Licensing and Regulatory Affairs Committee, as per item 7 of the agenda, approves the response as the Council's formal response to the Government's consultation.

10. PLANNING AND DEVELOPMENT

(1) Proposed changes to Portchester Village Centre Car Parks

This item was deferred to allow a further report to be presented to the Executive to include a retail study on Portchester District Centre, detailing the totality of environmental improvements and proposed car park changes.

11. POLICY AND RESOURCES

(1) Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19

At the invitation of the Executive Leader, Councillor R H Price, JP, addressed the Executive on this item.

RESOLVED that the Executive:

- (a) approves the Medium Term Finance Strategy for the period 2017/18 to 2021/22 as set out at Appendix A to the report;
- (b) agrees to submit the updated Pay Policy, annexed to the Medium Term Finance Strategy at Annex C, to Council for approval;
- (c) approves the capital programme for the period 2017/18 to 2021/22, amounting to £52,776,000 as set out at Appendix B to the report;
- (d) approves the proposed fees and charges for 2018/19, as set out in Appendix C to the report;
- (e) approves the revised 2017/18 general fund budget, amounting to £8,616,700; and
- (f) approves the base 2018/19 general fund revenue budget amounting to £8,440,500.

12. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the Press be excluded from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

(1) Review of Hedge Cutting Contract

RESOLVED that the Executive approves the recommendations as outlined in the report.

(The meeting started at 6.00 pm
and ended at 6.44 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 5 February 2018

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
Mrs C L A Hockley, Chairman of Leisure and Community Policy, Development and
Review Panel
A Mandry, Chairman of Planning and Development Policy Development and Review
Panel
J S Forrest, For Item 10(4)
L Keeble, For Item 8(1)
Mrs K K Trott, For Item 9(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive meeting held on 08 January 2018 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader announced that recently he, together with other Councillors and Officers, met the Right to Build Task Force with Richard Bacon MP, Ambassador of the Task Force and Mario Wolf, Task Force Director.

The Executive Leader stated that since its launch last year, the Right to Build Task Force has been working with local authorities, landowners and others to bring forward custom, self-build and community-led housing opportunities with an emphasis on scale and housing affordability. It offers subsidised support for local authorities and community groups, to enable them to meet the demand for custom and self-build space. One of the Task Force's key objectives is to provide more affordable homes for those in housing need and to work with Councils to help deliver these.

The Executive Leader stated that the Council is working with the Task Force to deliver more affordable housing and offer home ownership options which will suit a variety of modern needs. This includes offering space at Welborne Garden Village where people can design and build their own homes. It also means bringing forward a policy, which is included within the draft Local Plan, stating that all housing sites of over 100 outside Welborne will see at least 5% plots for self-build homes.

Residents who have lived or worked in the Borough for at least two years and are interested in building their own homes in the Fareham area, can sign up to the Council's register at http://www.fareham.gov.uk/planning/local_plan/selfbuild.aspx.

The Executive Leader advised the meeting that a Press release had been made today which, it was hoped, would lead to interested residents coming forward. At the recent meeting with the Task Force Ambassador there was an indication that the potential expected interest was in the region of 1,700 interested parties.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

Scrutiny Board – 11 January 2018

Minute 7 – Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19

The Board considered a report by the Director of Finance and Resources on the Medium-Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19.

RESOLVED that the Scrutiny Board recommend that the Executive notes the Board's endorsement of the Medium-Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 at its meeting on 05 February 2018.

A report on this item is at 10(1) of the agenda.

Minute 8 – Housing Revenue Account Budget and Capital Plans 2018/19

The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2018/19.

Members were circulated a tabled item which provided some minor amendments to the draft Executive report, these changes will be reflected in the report to the Executive on 05 February 2018.

RESOLVED that the Board recommends that the Executive notes the Board's endorsement of the Housing Revenue Account Budget and Capital Plans 2018/19 at its meeting on 05 February 2018.

A report on this item is at 10(2) of the agenda.

Minute 9 - Members' Allowances Scheme Review

The Board considered a report by the Head of Democratic Services on a review of the Members' Allowances Scheme following the Independent Remuneration Panel on 09 November 2017.

The Board received a tabled item giving examples of the financial implications to the Scheme of Members' Allowances if the recommendations from the Independent Remuneration Panel were to be endorsed.

RESOLVED that the Board recommends to the Executive that the following points of recommendation from the Independent Remuneration Panel be considered:

- (a) point 6.3 – not to index link the scheme for Members' Allowances to that applicable to staff, with the exception of the Designated Independent

Person whom Members feel should be considered as a member of staff;

- (b) point 6.3 – not to accept the proposed 2% increase in the Basic Allowance and the Special Responsibility Allowance;
- (c) point 6.4 - to consider a bigger point increase for the Mayor's allowance; and
- (d) point 6.6 – to consider whether the change to the Opposition Leader's Allowance is appropriate.

A report on this item is at 10(4) of the agenda.

8. LEISURE AND COMMUNITY

- (1) Proposed Funding Arrangements for Citizen Advice Fareham 2018-2020

At the invitation of the Executive Leader, Councillor L Keeble addressed the Executive on this item.

Members were provided with a tabled item correction in respect of Appendix A – Service Level Agreement which made a correction at paragraph 4.1 showing that CAF will continue to deliver an outreach service at Lockwood Community Centre on a Wednesday, rather than a Tuesday.

RESOLVED that the Executive approves a new two-year Service Level Agreement with Citizen Advice Fareham commencing on 01 April 2018 until 31 March 2020, as set out at Appendix A to the report.

- (2) One Community Contract Extension

RESOLVED that the Executive:

- (a) approves a one year extension to the existing contract with One Community which expires on 31 March 2018, with the option to extend for a further year beyond 31 March 2019; and
- (b) agrees that delegated authority be given to the Executive Member for Leisure and Community to extend the contract for a further year.

9. PLANNING AND DEVELOPMENT

- (1) Welborne Garden Village

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive:

- (a) delegates authority to the Director of Planning and Regulation, following consultation with the Executive Member for Planning and Development as appropriate, to procure the strategies and studies required to

progress Welborne in line with the Government's Garden Village principles; and

- (b) approves the expenditure in relation to (a) above from grant funding provided by Homes England, together with any subsequent unforeseen capacity requirements agreed and funded by them as necessary.

10. POLICY AND RESOURCES

- (1) Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19

RESOLVED that the Executive approves and recommends to the meeting of the Council to be held on 23 February 2018:

- (a) the capital programme and financing of £55,081,000;
- (b) an overall revised revenue budget for 2017/18 of £8,616,700;
- (c) a revenue budget for 2018/19 of £8,440,500;
- (d) the surplus in the spending reserve remains in the reserve to cover the anticipated future funding shortfalls as set out in paragraphs 18-21; and
- (e) a council tax for Fareham Borough Council for 2018/19 of £155.22 per band D property, which represents a £5.00 increase when compared to the current year and is within referendum limits.

- (2) Housing Revenue Account Budget and Capital Plans 2018/19

RESOLVED that the Executive agrees:

- (a) that rents be approved for Council Dwellings, as set out in paragraph 13 of the Report, with effect from 02 April 2018;
- (b) an increase of 4.3% in rents for Council garages with effect from 02 April 2018;
- (c) the revised budget for 2017/18;
- (d) the base budget for 2018/19;
- (e) the capital programme and financing for 2017/18 to 2021/22 and;
- (f) that the Housing Revenue Account Budget and Capital Plans 2018/19 be submitted to Council for approval.

- (3) Treasury Management Strategy & Prudential Indicators 2018-19

RESOLVED that the Executive:

- (a) endorses the draft Treasury Management Strategy and Prudential indicators for 2018/19, attached as Appendix A to the report; and

(b) agrees to submit the report to Council for approval.

(4) Members' Allowances

At the invitation of the Executive Leader, Councillor J Forrest addressed the Executive on this item.

Having debated this item and considered the Independent Remuneration Panel recommendations, as set out at paragraphs 7 -14 in the Executive briefing paper, along with the comments and recommendations made by the Scrutiny Board at paragraphs 16(a) - (d), it was RESOLVED that the Executive recommend to Council:

- (a) that consideration is given to the recommendations made by the Independent Remuneration Panel, in conjunction with the recommendations made by the Scrutiny Board;
- (b) that specific consideration is given to the annual increase, index linked, to the remuneration made to the Designated Independent Person; and
- (c) agree those recommendations with a view to the adoption of a revised Members' Allowances Scheme commencing 01 April 2018.

(The meeting started at 6.00 pm
and ended at 7.00 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Tuesday, 20 February 2018

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
M J Ford, JP, Chairman of Health & Public Protection Policy Development and Review Panel
Mrs C L A Hockley, Chairman of Leisure and Community Policy, Development and Review Panel
R H Price, JP, for item 8(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive meeting held on 05 February 2018 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees submitted at this meeting.

8. PLANNING AND DEVELOPMENT

(1) Community Infrastructure Levy Review - Amended Regulation 123 List

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive approves the amended Regulation 123 List for publication, as appended to the report, with effect from 01 March 2018.

(The meeting started at 5.00 pm
and ended at 5.36 pm).